

## Boston Harbor Association Meeting Notes

April 7, 2025

---

### Attendees

Name	Role
Larissa James	President
Jackie Ashley	Secretary
Nancy Brown	Treasurer
Scott Provost	
Ed Steinweg	
Mindy Atkinson	
Pastor Melissa	Guest

### Notes

- **Opening**- Held at the Boston Harbor Marina, started at 6 pm- Kim, John & Kate were all absent- Larissa informed the group that we need to be finished and out of the meeting at 7 pm- Marina needs to close.
- **Review & approve last month's meeting minutes**
  - Scott moved, Ed 2nd, approved without correction or addition
- **Treasurer Report - Nancy**
  - \$6,349.18 in accounts - 13 new memberships paid since March.
  - April expenses: Insurance \$150, Go Daddy \$17.51
  - Might be some small expenses for Earth Day
- **July 3 Update - Mindy**
  - Sturgeon Moon band - no charge- Jackie Ashley has been coordinating with Michael, Band Leader, ask about pop up for the band
  - Updated proposal sent to County: [Burfoot Park BBQ Block Party Proposal.docx](#)
  - Budget- Mindy Atkinson will be getting together the budget for food/drinks

- Sponsorships- \$250 a game, names displayed on coroplast signs by their game area
  - Larissa James call insurance to determine costs per events
  - Jackie Ashley called Eric Foley w/firetruck- Update Eric said that IF they are in town he would be happy to do it, but they may not be.
  - **July 3 Bike Parade** discussion to start at Commercial & end at Burfoot- Jackie & Larissa to work on route - talk with John about obtaining road closure permits.
  - Will need to check with Utilities about Sewer Upgrades- possible use of a lit communication sign?
  - Scott moved to approve the BHA BBQ @ Burfoot Park as described, Nancy seconded- we had a quorum and the motion was unanimously approved.
  - Mindy moved to close the road for the Bike Parade, Ed seconded- motion passed unanimously- John to pursue permitting.
- **Printing Options & postage updates**
    - July 3 Signage- Larissa presented the following options. After review, the board approved the use of Creative Ink, a local printer/sign making company. Alpha Graphics has gone out of business.

	4x12 Banner	18x24 Yard Sign	
VistaPrint	\$ 115.66	\$ 25.29	
4imPrint	\$ 112.00	\$ 31.75	Min order 5
Canva		\$ 31.00	
Creative Ink	\$ 200.00	\$ 363.75	\$12.55 each + set up charge
Approve Creative Ink			

- **Newsletter/Postcard**
  - Nonprofit postage requires a Bulk Mail account and a minimum of 200 mail pieces per mailing.
  - \$350 application fee & then \$300 account fee. Annual fee will be \$350.
  - Mailings will be \$0.44/each
  - Have to bring to Tumwater bulk mailing station to apply

- Application with the Post Office to be a recognized non-profit (takes about a week)
- Create Bulk Mailing account online
- Apply & pay permit fees
- Total annual cost with non/profit, mailing 750 items every 2 months:
  - \$2,630 with non-profit pricing
  - \$3,285 with regular pricing
  - Postcard, regular pricing \$2,520

The Board decided to wait on making the final decision about postage and newsletter printing.

- **Environment Committee Update-** Scott read notes provided by Kim for the meeting. Great turn out, lots of interest in conservation and clean-up projects.
  - Earth Day Budget/Activities- April 19th 10 am to 1 pm
  - Scott provided Kim's notes from Environment Committee meeting
    - Environment Committee had 20 people show up
    - Started with agenda, then went off agenda for discussions
    - Expand Burfoot Park
    - Bring in more native plants
    - Reduce septic & increase sewer
    - Reduce use of moss control on roof
    - Michele from Prenal Garden will help
    - Friends of Zangle Creek
    - Wildfire awareness/readiness
    - Start new 501-3-c for environment purposes
- **BHA Border expansion?** Is this something we want to explore? Quick discussion - many times we have discussed expanding to Boston harbor Elementary's service area.
  - Discuss next meeting when we have more board members present
- **Community Input**
  - Gull Harbor Lutheran Church- Pastor Melissa Johnson visited- wanted to introduce the church
  - Part time Pastor for 2 years

- Aging community: How can they help in the community
  - Long history with AA, Sausage Fest came to an end but was fundraiser for community, lots of retired teachers/educations
  - Has a preschool at the church
  - Addressing the Loneliness Epidemic - need to build relationships- possible hub for disaster preparedness for our community.
- Next meeting discuss lighthouse

**Meeting adjourned- by 7pm- next meeting May 5th 6pm at the Marina.**