

Boston Harbor Association Board Meeting Notes

April 8, 2024 6:30 to 8 pm @ the Marina

1. Welcome & call to order at 6:31 pm - Larissa James, President- all board members in attendance.
2. Approval of the March 4 updated minutes- Nina moved to approve, Kim seconded- unanimously approved the minutes without correction.

President's Report (10 min) Larissa-

March Unfinished Business: No word back from the Sherriff's office for Security. We need two more security officers- 3 total. Jackie contacted the wrong person- need to contact the County Manager- & need volunteers to collect donations.

Okay to use South Bay Fire Department for community invited committee meetings- fill out application a few days ahead of the meetings.

Larissa, Nancy, and Kate to go to WSECU on Monday April 15th @noon to get Bank debit cards & signing authority completed. Larissa to purchase QB and Teams in May.

Marketing Communication Strategy for the use of our email communication discussed.

Nina motioned: Monthly Newsletter - Kim to write it, content to include President's message, upcoming fun events, and link to our website for membership & donations. Newsletter to be posted to Facebook, Nextdoor and emailed out to our members +/- the 15th of the month. Scott seconded the motion, and it was passed unanimously.

Jackie to produce our summer- fall events postcard to be mailed out in May.

3. **Treasurer's Report & Budget – Nancy Brown** - *Spreadsheet* Reviewed budget- we need to raise about \$21-22k to meet all our objectives and rebuild reserves for next year. About \$16k in checking.
*Jeff's Proposal to maintain website- after discussion Kim moved that we contract with Jeff adjusting "goals" to "service expectations of 72 hour turn around for website updates." Nina seconded the motion, and it was passed unanimously.

4. **Banner Sponsorship Update- Nina** - We are running behind on sponsorships this year. Board members encouraged to reach out to businesses that haven't responded yet. **Nina listed off nonresponsive businesses- almost half of our usual contributors. Everyone should be asking for sponsors. Logos and \$\$ due by April 30th.**

5. **Environmental & Land Use Committee- Kim Kelley**
April 21st Earth Day- special Ivy Pull and Burfoot Park 50th Birthday- *see attachments*
Flier and waiver approved by the board with adjustments.
Scott- Roadside Trash pick up plan- tentatively slated for May 18th, map of area to be covered distributed.

6. **July 3rd Checklists for Bike Parade and Fireworks- Nina** sent out lists to the group by email 4/8. Please review those lists and look for details that we need to include. **Review this first at the May meeting. Meeting adjourned at 8:01pm.**

7. Keep in mind: We are short one board member- invite participation. Upcoming dates: August 6- National Night Out- Burfoot Park?? August 9 & 10 - Community Garage Sale
September 21 - Community BBQ @ the Marina

NEXT MEETING May 6, 6:30 pm at the Marina